

CY 2016 ANNUAL PROCUREMENT PLAN

Code	Program/ Activity/ Project	End User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delibery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Supplies and Materials																			
A.1.a.1.a	Common Use Supplies available at Procurement Service	AS	Agency to agency	To be procured at Pocurement Service Pursuant to Section 53.5 of the IRR of RA 9184.											GOP		20,000.00		Various common use office, janitorial and computer supplies available at procurement service.
A.1.a.1.a	Office and Computer Supplies not available at Procurement Service	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.											GOP		30,000.00		Various office, janitorial and computer supplies not available at procurement service.
A.1.a.1.a	Printed Forms	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.											GOP		61,800.00		Various forms needed in the day to day service (Billing Receipts, Customer Ledger Card & Meter reading card) etc.
A.1.a.1.a	Official Receipt	AS	Agency to agency	Not Applicable. Recognized as accountable forms. To be procured in the recognized government printers.											GOP		72,000.00		Printing of official receipt for water sales of the District.

A.I.a.1.a	Water meters	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		450,000.00	Procurement of water meters for new service connections.
A.I.a.1.a	Extension of Service lines	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		400,000.00	Various service lines materials (Pipes and materials)
A.I.a.1.a	Service connection materials	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP	175,050.00		Various service connection materials for repairs & maintenance.
A.I.a.1.a	Materials and fittings	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP	20,000.00		Various materials and fittings for repairs & maintenance of transmission and distribution mains.
A.I.a.1.a	Petroleum, Oil and Lubricants	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP	2,484,000.00		Procurement of Gasoline, diesel fuel, oil and lubricants for service vehicle and generator set.
B. Utilities									
A.I.a.1.a	Electricity Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.		GOP	3,954,000.00		District's administration building power supply consumption and electric motors

C. Communication										
A.1.a.1.a	Landline Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	72,000.00	Transmitting messages thru landline service and wifi connection.
A.1.a.1.a	Mobile Phone Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	36,000.00	Transmitting messages thru mobile services
D. Subscription										
A.1.a.1.a	Newspapers	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	8,640.00	District's subscription on newspaper
E. Repair and Maintenance										
A.1.a.1.a	Motor Vehicles	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	30,000.00	Maintenance of motor vehicles of the District to include labor, materials and kilometer check-up.
A.1.a.1.a	Machineries	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	169,410.00	Maintenance of various machineries of the District to include labor and materials.

A.1.a.1.a	Other Property, Plant & Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		80,000.00		Maintenance of various OPPE of the District to include labor and materials.
A.1.a.1.a	Office Equipment	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.		GOP		10,000.00		Maintenance of various office equipment as needed.
A.1.a.1.a	Other structures	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		140,000.00		Maintenance of water meters of concessionaires (padlock, sealing wire and lead seal)
A.1.a.1.a	Land Improvements	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		5,000.00		Maintenance of Land Improvements
A.1.a.1.a	Building	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		10,000.00		Maintenance of Building
A.1.a.1.a	Furniture & fixture	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		5,000.00		Maintenance of Furniture and Fixture
A.1.a.1.a	Communication Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		5,000.00		Maintenance of Communication Equipment
A.1.a.1.a	Other Machinery & Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		20,000.00		Maintenance of Other Machinery and Equipment

A.I.a.1.a	IT Equipment & Software	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		15,000.00		Maintenance of IT Equipment and Software
F. Taxes, Insurance Premiums										
A.I.a.1.a	Registration and Insurance of Motor Vehicles	AS	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		10,000.00		Registration and insurance of various motor vehicle.
A.I.a.1.a	Insurance of Properties	AS	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP		20,000.00		Insurance of GTWD Properties (pumping stations, administration building, elevated tank)
G. Equipment										
A.I.a.1.a	Chlorination Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP			30,000.00	Procurement of chlorination equipment for the existing pumping stations of the District
A.I.a.1.a	IT Equipment and Software	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.		GOP			168,000.00	Provision for additional IT equipment and software needed in the day to day service of the District and Computerization program.
H. Professional Services										

A.l.a1.a	Water Analysis	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.		GOP		50,000.00		for water analysis & other water tests expenses
I. Advertising										
A.l.a1.a	Publication/Posting of Notices in Newspaper	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.		GOP		30,000.00		Posting of Invitation to Bid in newspaper.
J. Improvements and Projects										
A.l.a1.a	Palit Metro Program	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP			350,000.00	Procurement of water meters for the Districts program "palit-metro"
A.l.a1.a	Water Treatment Plant	ED	Public Bidding	1st Quarter		GOP			9,514,800.00	water treatment plant project
A.l.a1.a	Pumphouse and Improvements	ED	Public Bidding	1st Quarter		GOP			500,000.00	extension of office building
A.l.a1.a	Rehabilitation of power supply	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.		GOP			50,000.00	rehabilitation of secondary line for pump station no. 3
A.l.a1.a	Motor vehicle	ED	Public Bidding	1st Quarter		GOP			1,500,000.00	acquisition of service vehicle

