


**CY 2022 ANNUAL PROCUREMENT PLAN**

Code	Program/ Activity/ Project	End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget Php			Remarks/Activity (Brief Description of Program/Project)
				Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. Supplies and Materials</b>												
A.I.a.1.a	Common Use Supplies available at Procurement Service	AS	Agency to agency	To be procured at Procurement Service Pursuant to Section 53.5 of the IRR of RA 9184.				GOP	50,000.00	50,000.00		Various common use office, computer supplies available at procurement service.
A.I.a.1.a	Office and Computer Supplies not available at Procurement Service	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	60,000.00	60,000.00		Various office, janitorial and computer supplies not available at procurement service.
A.I.a.1.a	Printed Forms	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	96,000.00	96,000.00		Various forms needed in the day to day service (Billing Statement)
A.I.a.1.a	Official Receipt	AS	Agency to agency	Not Applicable. Recognized as accountable forms. To be procured in the recognized government printers.				GOP	84,000.00	84,000.00		Printing of official receipt for water sales of the District.
A.I.a.1.a	Extension of Service lines	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	300,000.00		300,000.00	Various service lines materials (Pipes and materials)
A.I.a.1.a	Service connection materials	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	150,000.00	15,000.00		Various service connection materials for repairs & maintenance.
A.I.a.1.a	Materials and fittings	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	20,000.00	20,000.00		Various materials and fittings for repairs & maintenance of transmission and distribution mains.
A.I.a.1.a	Petroleum, Oil and Lubricants	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.				GOP	420,000.00	420,000.00		Procurement of Gasoline, diesel fuel, oil and lubricants for service vehicle and generator set.
<b>B. Utilities</b>												
A.I.a.1.a	Electricity Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	4,200,000.00	4,200,000.00		District's administration building power supply consumption and electric motors
A.I.a.1.a	Water exenses (Purchased water)	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.				GOP	2,000,000.00	2,000,000.00		Cost of purchased water to Houston

<b>C. Communication</b>									
A.l.a.1.a	Landline Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	108,000.00	108,000.00		Transmitting messages thru landline service, mobile and wifi connection.
A.l.a.1.a	Mobile Phone Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	46,000.00	46,000.00		Transmitting messages thru mobile services
A.l.a.1.a	Postage & Courier Services	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	9,000.00	9,000.00		Transmitting messages thru mail/LBC
<b>D. Subscription</b>									
A.l.a.1.a	Newspapers	AS	Direct Contracting	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	8,640.00	8,640.00		District's subscription on newspaper
<b>E. Repair &amp; Maintenance</b>									
A.l.a.1.a	Motor Vehicles	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	60,000.00	60,000.00		Maintenance of motor vehicles of the District to include labor, materials and kilometer check-up.
A.l.a.1.a	Machineries	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	200,000.00	200,000.00		Maintenance of various machineries of the District to include labor and materials.
A.l.a.1.a	Other Property, Plant & Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	1,000,000.00	1,000,000.00		Maintenance of various OPPE of the District to include labor and materials.
A.l.a.1.a	Office Equipment	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	10,000.00	100,000.00		Maintenance of various office equipment as needed.
A.l.a.1.a	Land Improvements	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	5,000.00	5,000.00		Maintenance of Land Improvements
A.l.a.1.a	Furniture & fixture	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	10,000.00	10,000.00		Maintenance of Furniture and Fixture
A.l.a.1.a	OMachinery & Equipment	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	151,310.00	151,310.00		Maintenance of Other Machinery and Equipment
A.l.a.1.a	Registration and Insurance of Motor Vehicles	AS	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	20,000.00	20,000.00		Registration and insurance of various motor vehicle.
A.l.a.1.a	Bldg. & Other Structures		Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	100,000.00	100,000.00		Maintenance of Bldg. & Other structures t as needed.
<b>F. Professional Services</b>									
A.l.a.1.a	Insurance of Properties	AS	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	100,000.00	100,000.00		Insurance of GIWD Properties (pumping stations, administration building, elevated tank)
A.l.a.1.a	Water Analysis	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	120,000.00	120,000.00		for water analysis & other water tests expenses
<b>H. Publication</b>									

A.I.a.1.a	Publication/Posting of Notices in Newspaper	AS	Small Value Procurement	Not Applicable. To be procured by the Administrative Service as delegated by the BAC.	GOP	20,000.00	20,000.00		Posting of Invitation to Bid in newspaper.
I. Improvements and Project									
A.I.a.1.a	Labor cost for expansion of services		Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	300,000.00		300,000.00	Cost of labor/backhoe rental for the expansion of services to various barangay
A.I.a.1.a	Construction of Admin Bldg	ED	Public Bidding	1st Quarter	GOP	5,000,000.00		5,000,000.00	Construction of two (2) storey Administration Building
A.I.a.1.a	Procurement of CCTV	AS	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	25,000.00		25,000.00	Installation of CCTV for 2nd Floor of new Adm. Bldg.
A.I.a.1.a	Acquisition of Aircon, furniture & Fixtures	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	1,000,000.00		1,000,000.00	Acquisition of, Furniture & Fixtures, Aircon for new Admin. Building
A.I.a.1.a	Purchase of tools	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	35,000.00	35,000.00		Procurement of tools
A.I.a.1.a	Read & Bill & Print System & Inventory System	ED	Small Value Procurement	Not Applicable. To be procured by the Engineering Department as delegated by the BAC.	GOP	104,000.00		104,000.00	Computerization of Inventory System & Read & Bill & Print System

Prepared by:

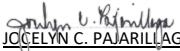
  
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Recommending Approval:

Approved

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