

CY 2015 ANNUAL PROCUREMENT PLAN

| Code | Program/Activity/Project | End User | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | Source of Funds | Estimated Budget PhP | | | Remarks/Activity (Brief Description of Program/Project) | |
|----------------------------------|---|----------|-------------------------|--|-----------------|--------------|------------------|----------------|-----------|-----------------|------------------|-------------------|-------------------------|---------------------|-----------------|----------------------|------|--------------|--|---|
| | | | | Pre-pro Conf | Ads/Post of ITB | Pre-Bid Conf | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Deliberation/Completion | Acceptance Turnover | | PS | MOOE | CO | | |
| A. Supplies and Materials | | | | | | | | | | | | | | | | | | | | |
| A.I.a.1.a | Common Use Supplies available at Procurement Service | AS | Agency to agency | | | | | | | | | | | | | GOP | | 20,000.00 | | Various common use office, janitorial and computer supplies available at procurement service. |
| A.I.a.1.a | Office and Computer Supplies not available at Procurement Service | AS | Small Value Procurement | | | | | | | | | | | | | GOP | | 30,000.00 | | Various office, janitorial and computer supplies not available at procurement service. |
| A.I.a.1.a | Printed Forms | AS | Small Value Procurement | | | | | | | | | | | | | GOP | | 72,000.00 | | Various forms needed in the day to day service (Billing Receipts, Customer Ledger Card & Meter reading card) etc. |
| A.I.a.1.a | Official Receipt | AS | Agency to agency | | | | | | | | | | | | | GOP | | 61,800.00 | | Printing of official receipt for water sales of the District. |
| A.I.a.1.a | Water meters | ED | Small Value Procurement | | | | | | | | | | | | | GOP | | | 400,000.00 | Procurement of water meters for new service connections. |
| A.I.a.1.a | Extension of Service lines | ED | Small Value Procurement | | | | | | | | | | | | | GOP | | | 100,000.00 | Various service lines materials (Pipes and materials) |
| A.I.a.1.a | Service connection materials | ED | Small Value Procurement | | | | | | | | | | | | | GOP | | 156,900.00 | | Various service connection materials for repairs & maintenance. |
| A.I.a.1.a | Materials and fittings | ED | Small Value Procurement | | | | | | | | | | | | | GOP | | 59,800.00 | | Various materials and fittings for repairs & maintenance of transmission and distribution mains. |
| A.I.a.1.a | Petroleum, Oil and Lubricants | ED | Small Value Procurement | | | | | | | | | | | | | GOP | | 2,484,000.00 | | Procurement of Gasoline, diesel fuel, oil and lubricants for service vehicle and generator set. |
| B. Utilities | | | | | | | | | | | | | | | | | | | | |
| A.I.a.1.a | Electricity Services | AS | Direct Contracting | | | | | | | | | | | | | GOP | | 3,216,000.00 | | District's administration building power supply consumption and electric motors |

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| C. Communication | | | | | | | | | |
| A.l.a.1.a | Landline Services | AS | Direct Contracting | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 72,000.00 | | Transmitting messages thru landline service and wifi connection. |
| A.l.a.1.a | Mobile Phone Services | AS | Direct Contracting | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 30,000.00 | | Transmitting messages thru mobile services |
| D. Subscription | | | | | | | | | |
| A.l.a.1.a | Newspapers | AS | Direct Contracting | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 8,640.00 | | District's subscription on newspaper |
| E. Repair and Maintenance | | | | | | | | | |
| A.l.a.1.a | Motor Vehicles | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | GOP | 10,000.00 | | Maintenance of motor vehicles of the District to include labor, materials and kilometer check-up. |
| A.l.a.1.a | Machineries | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | GOP | 137,045.00 | | Maintenance of various machineries of the District to include labor and materials. |
| A.l.a.1.a | Other Property, Plant & Equipment | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | GOP | 80,000.00 | | Maintenance of various OPPE of the District to include labor and materials. |
| A.l.a.1.a | Office Equipment | AS | Small Value Procurement | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 5,000.00 | | Maintenance of various office equipment as needed. |
| A.l.a.1.a | Other structures | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | GOP | 140,000.00 | | Maintenance of water meters of concessionaires (padlock, sealing wire and lead seal) |
| F. Taxes, Insurance Premiums and Other Fees | | | | | | | | | |
| A.l.a.1.a | Registration and Insurance of Motor Vehicles | AS | | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 10,000.00 | | Registration and insurance of various motor vehicle. |
| A.l.a.1.a | Insurance of Properties | AS | | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | GOP | 20,000.00 | | Insurance of PWD Properties (pumping stations, administration building, elevated tank) |

| G. Equipment | | | | | | | | | | | | | |
|------------------------------|---|----|-------------------------|---|--|--|--|--|--|--|-----|--------------|--|
| A.i.a.1.a | Chlorination Equipment | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | GOP | 60,000.00 | Procurement of chlorination equipment for the existing pumping stations of the District |
| A.i.a.1.a | Furniture and Fixtures | AS | Small Value Procurement | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | | | | | | GOP | 100,000.00 | Provision for additional furniture and fixtures for the newly built admin building of the District |
| A.i.a.1.a | IT Equipment and Software | AS | Small Value Procurement | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | | | | | | GOP | 194,000.00 | Provision for additional IT equipment and software needed in the day to day service of the District and Computerization program. |
| H. Professional Services | | | | | | | | | | | | | |
| A.i.a.1.a | Water Analysis | AS | Small Value Procurement | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | | | | | | GOP | 50,000.00 | Provision of two(2) security guards. |
| I. Advertising | | | | | | | | | | | | | |
| A.i.a.1.a | Publication/Posting of Notices in Newspaper | AS | Small Value Procurement | Not Applicable. To be procured by the Administrative Service as delegated by the BAC. | | | | | | | GOP | 15,000.00 | Posting of Invitation to Bid in newspaper. |
| J. Improvements and Projects | | | | | | | | | | | | | |
| A.i.a.1.a | Palit Metro Program | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | GOP | 400,000.00 | Procurement of water meters for the Districts program "palit-metro" |
| A.i.a.1.a | Water Treatment Plant | ED | Public Bidding | 1st Quarter | | | | | | | GOP | 5,000,000.00 | |
| A.i.a.1.a | Pumphouse and Improvements | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | GOP | 250,000.00 | Caisson well and pumphouse of the District. |
| A.i.a.1.a | Power supply for caisson well | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | | 840,000.00 | Installation of power supply for collector's/caisson well. |
| A.i.a.1.a | a. Electro-mechanical equipment | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | GOP | 350,000.00 | Electromechanical equipment which includes labor and materials for installation. |
| A.i.a.1.a | b. Column pipes, discharge line assembly and chlorination equipment | ED | Small Value Procurement | Not Applicable. To be procured by the Engineering Department as delegated by the BAC. | | | | | | | GOP | 400,000.00 | Electromechanical equipment which includes labor and materials for installation. |

Prepared by:

Recommending Approval:

[] Approved

[] Disapproved

JOSELITO A. MALLARE

Water Utilities Development Officer B

JOCELYN C. PAJARILAGA

General Manager